

## **Request for Financial Aid Information by Paper Notification Only**

If you do not have access or do not want to receive any correspondence regarding your financial aid eligibility through e-mail electronic notification you must print this form, complete and return it to Student Financial Services, Southeast Missouri State University, One University Plaza, MS 3740, Cape Girardeau, MO 63701.

Student Name: \_\_\_\_\_ SE ID: \_\_\_\_\_  
(Please Print and Include Middle Initial)

Student Southeast E-mail Address: \_\_\_\_\_

Local Address: \_\_\_\_\_

Since all financial aid correspondence will be sent to you through the U.S. Postal Service or Southeast on-campus mail delivery (if residing in University contracted housing), it is your responsibility to make sure the University has your most current address(s), including phone numbers, on file. This includes your permanent home address and local address (if different) because mail may be sent to either address depending on the time of year. You may update your address through the Southeast Portal or by notifying the Registrar's Office, in writing, of your address change. Your signature is required when making this request. Send your change of address to Registrar's Office, Southeast Missouri State University, MS 3760, One University Plaza, Cape Girardeau, MO 63701.

By signing below I am requesting that financial aid information be sent to me in paper format through regularly established mail delivery. This request only applies to financial aid information. I understand that financial aid information may be sent to any of my active addresses on file and that I am responsible for informing the Registrar's Office if I have an address change.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***If you decide that you do wish to receive your information electronically, you must contact Student Financial Services in writing.***